

## H&S EXECUTIVE

[edgewaterhands@gmail.com](mailto:edgewaterhands@gmail.com)

**President**  
Jodie Roberts

**Vice President**  
Maria Ligon

**Secretary**  
Laura Humphreys

**Membership Chair**  
Andrea Purcell

**Treasurer**  
Kim Chiasson

**Public Relations/Newsletter**  
Kathryn Potvin

**Out-Going Treasurer**  
Sandy Symianick

## H&S COORDINATORS

**Born to Read**  
Athanasia Antonopoulos  
Jennifer Boleska

**Craft Fair**  
Kimberly Eccleston & Team

**Fundraising**  
Maria Ligon  
Kathryn Potvin

**Grad committee**  
Tara Cheevers

**Grad T-Shirts**  
Jennifer Boleska

**Halloween Dance**  
Melanie Sams

**Movie Night**  
Jodie Roberts

**Shop Fest**  
Tara Cheevers

**Pizza Day**  
Nitasha Kenemy  
Kristina Goodwin

**Scholastic Book Fair**  
Bianca Davila  
Lisa Brown

**Celebration of Learning  
(Pizza Party)**  
Shauna Plourde

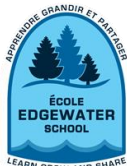
**Teacher/Staff  
Appreciation Week (TSAW)**  
Tara Cheevers

## REPRESENTATIVES

**Principal**  
Shirley Kapitsky

**Staff Representative**  
Athanasia Antonopoulos

**Governing Board Rep**  
Claudia Carpanzano



# Edgewater Home and School Association

*"Working together for our kids"*

220 Cardinal-Leger, Pincourt, QC. J7W 3Y5 Tel.: (514) 453-4534



## H&S Meeting Minutes

Tuesday, October 4, 2022

Jodie Roberts, President (arrived at 8:00 pm)	Melanie Sams
Maria Ligon, Vice President	Claudia Carpanzano
Laura Humphreys, Secretary	Krista Brotzel
Andrea Purcell, Membership	Shauna Plourde
Kim Chiasson, Treasurer	Kimberly Rich (left at 8:15 pm)
Kathryn Potvin, Public Relations/Newsletter	Tara Cheevers
Nitasha Kenemy	Kim Eccelston
Kristina Goodwin	Crystal Hurst
Bianca Davila (left at 7:45 pm)	
	With Regrets: Lisa Brown
Shirley Kapitsky	Sandy Symianick
Athanasia Antonopoulos	Taedra Harris

## Opening Remarks

### 1. Acceptance of Minutes

Motion to accept September 2022 minutes by Kathryn, Seconded by Andrea.  
All in favour, 0 opposed, 0 abstain

#### 1.1 Amendments/Additions (if needed):

- None

### 2. Approval of the Agenda

Motion to accept by Athanasia, Seconded by Kim C.  
All in favour, 0 opposed, 0 abstain

#### 2.1 Amendments/Additions (if needed):

- None

### 3. Reports

#### 3.1 President's Report: Jodie Roberts

- Ensure deadlines are respected for events and fundraisers as vendors are not as flexible.
- Insurance has been submitted for the Halloween Dance, Craft Fair, Hot Lunch and Pizza
- Thank you to Shauna for the Google Docs form for volunteers.

##### 3.1.1 QFHSA Events

- o Kim and Maria attended workshop. List of different ideas and fundraisers were presented

#### 3.2 Membership: Andrea Purcell

- Total of 91 members. More than the last two years but less than pre-Covid

**3.3 Treasurer: Kim Chiasson**

- Bank balance as of Sept 20, 2022 (latest bank statement): \$54,140.29
- Currently have about \$18,855.80 in available funds
- Kim investigated on-line banking. Keep internal process (2 signatures on every cheque); but remove bank restrictions to allow us to do on-line bill payments and eventually receive e-transfers.
- **Motion:** Kim C. motions to move forward with online banking. Seconded by Laura  
15 yes, 0 Opposed, 1 Abstain **\*\* VOTE PASSES \*\***

**3.4 Public Relations/Newsletter: Kathryn Potvin**

- H&S Board has been updated with Athanasia's assistance
- Newsletter will go out after Thanksgiving

**3.5 Principal & Staff Representative: Shirley Kapitsky & Athanasia Antonopoulos**

- See Attached Shirley's Administration & Staff Report.

**3.6 Governing Board: Claudia Carpanzano**

- Met on September 21, 2022
- Motioned Big Box Fundraiser - Approved
- Derek P. presented an idea for a Cheese fundraiser.

**4. Coordinators****4.1 Fundraising: Maria Ligon & Kathryn Potvin**

- Received a Cheque from Mabel's Labels for 253.16\$
- MacMillans forms went home last week
  - o Order deadline is October 12, 2022
  - o Possible to now order and pay on-line
  - o Delivery Nov. 28 or 29
- Big Box Holiday Cards at a cost of 35\$/box (50 cards). We receive 11\$/box profit. Will arrive at the school in the beginning of November. Orders due back Nov. 21. Kathryn will have a few boxes available to sell at the Craft Fair.
- Cheese Fundraiser is a great idea. Sweet and Savory Campaign. 3 diff. basket option ranging from 30-40\$. Profit of 10\$ per basket option.

**Motion:** Kathryn motions for a Cheese fundraiser to run along with Felix and Norton Cookies immediately after the Christmas break. Seconded by Maria.  
14 Yes, 1 Opposed, 0 Abstain. **\*\*VOTE PASSES\*\***

- Spirit Wear

**Motion:** Kathryn motions to increase the prices on the following items:

- o Received new price list from the supplier
- o Full Zip Hoodies – raising to 35\$ from 30\$
- o Full Zip Hoodies (Adult) – 40\$ from 35\$
- o Sweatpants - raising 28\$ from 22\$

Seconded by Andrea. 15 Yes, 0 Opposed, 0 Abstain.

**\*\*VOTE PASSES\*\***

**4.2 Halloween Dance: Melanie Sams**

- DJ is booked – cost 600\$
- Games: Pin the tail on the Cat, Can bowling, Marshmallow Toss (suggested using wrapped candy or pom-poms instead of Marshmallows)

**4.3 Grad T-Shirt****4.4 Pizza Day: Nitasha Kenemy & Kristina Goodwin**

- We have received many, many orders.

**4.5 Hot Lunch: Tara Cheevers**

- Tara will only be received for new pricing on or around November 11.

**4.6 Miscellaneous Lunch: Tamara Faubert**

- Tamara Faubert to obtain information from Subway in Valleyfield on Friday, October 7.

**4.7 Scholastic Book Fair: Bianca Davila**

- **Motion** by Bianca to allow Mme. Pascale and Mme. Marie-Eve for an additional 250\$ for 2 Plus Plus Construction sets (one set for each). Seconded by Andrea.  
14 Yes, 0 Opposed, 2 Abstain **\*\*VOTE PASSES\*\***
- **Motion** by Bianca to allow Athanasia to order 2 x Resource Creative Building Set when it becomes available with Scholastics. Seconded Kathryn.  
14 Yes, 0 Opposed, 2 Abstain. **\*\*VOTE PASSES\*\***

**4.8 Craft fair: Kim Eccleston**

- Raffle Prizes Kim Rich
    - o Kim has contacted many companies and they have agreed to donate
  - Mystery Bottles will be taken care of by Marcy
  - Fishpond – ordering from the same company
  - Bake Table
  - Café – morning coffee; lunch – hot dogs, looking at soup and sandwiches, drinks, and donations
  - Gift Baskets (ornaments) from Miss Tracey
- Motion** by Kim E. to sell the small basket for 5\$ and the large basket for 10\$. Seconded by Tara. 15 Yes, 0 Opposed, 0 Abstain **\*\*VOTE PASSES\*\***

**5 Correspondence**

None

**6 H&S Questions & Concerns Period:**

None.

**7 Meeting Adjourned:**

Motion to adjourn meeting by Melanie at 8:35pm. Seconded by Kathryn.