

H&S Executive

edgewaterhands@gmail.com

President

Jodie Roberts

Vice President

Maria Ligon

Secretary

Kim Chiasson

Membership Chair

Andrea Purcell

Treasurer

Sandy Symianick

Public Relations/Newsletter

Kathryn Potvin

Out-Going President

Kimberly Eccleston

H&S Coordinators

Born to Read

Athanasia Antonopoulos
Jennifer Boleska

Craft Fair

Kimberly Eccleston & Team

Fundraising

Maria Ligon
Kathryn Potvin

Grad committee

Tara Cheevers

Grad T-Shirts

Jennifer Boleska

Halloween Dance

Joanne Cassis

Movie Night

Jodie Roberts

Laminating

Melina Gallovich

Shop Fest

Tara Cheevers

Pizza Day

Nitasha Kenemy
Kristina Goodwin

Playground

Thomas Desmeules

Scholastic Book Fair

Bianca Davila

Antibullying

Melanie Sams

Celebration of Learning

(Pizza Party)

Shauna Plourde

Dagwoods

Kathryn Potvin

Teacher/Staff

Appreciation Week (TSAW)

Tara Cheevers

Representatives

Principal

Shirley Kapitsky

Staff Representative

Athanasia Antonopoulos

Governing Board Rep

Claudia Carpanzano



Edgewater Home and School Association

"Working together for our kids"

220 Cardinal-Leger, Pincourt, QC. J7W 3Y5 Tel.: (514) 453-4534



H&S Meeting Minutes: Tuesday April 5, 2022 – Via Zoom

Maria Ligon, Vice President	Claudia Carpanzano
Kim Chiasson, Secretary	Laura Humphreys
Andrea Purcell, Membership	Shauna Plourde
Sandy Symianick, Treasurer	Lisa Brown
Kathryn Potvin, Public Relations/Newsletter	Tara Cheevers (Join at 7:22pm)
Kimberly Eccleston, Out-Going President	
Shirley Kapitsky	
Athanasia Antonopoulos	With Regrets: Jodie Roberts

Opening Remarks

1. Acceptance of Minutes

Motion to accept March 2022 minutes by Kathryn, Seconded by Laura.

All in favour, 0 opposed, 0 abstentions

1.1 Amendments/Additions (if needed):

- None

2. Approval of the Agenda

Motion to accept by Kim E, Seconded by Andrea

All in favour, 0 opposed, 0 abstentions

2.1 Amendments/Additions (if needed):

4.9 Book Fair

3. Reports

3.1 President's Report: Jodie Roberts (Given by Maria Ligon)

- There was an executive vote to purchase Fundscrip Gift cards from Pizza Pizza.

o Motion by Maria to purchase 3,000 gift cards for Pizza Pizza.

All in favour, 0 opposed, 0 abstentions ****VOTE PASSES****

- The teachers will be reminded about checking their boxes for home & school documents to distribute to the kids.

- An email will be sent out for golden torch and unsung hero award nominations.

- An email will be sent for Execs and coordinators to see if they will keep their position for next year.

- We would like to have an ice cream truck for the kids on May 13th. The cost is 3.50 per sundae and \$100 for the truck plus tax. We will make sure we have an allergy conscious option as well, that is not provided by the truck.

o Motion by Maria to allocate \$2,175 to have an ice cream truck on May 13th.

Seconded by Sandy.

All in favour, 0 opposed, 0 abstentions ****VOTE PASSES****

3.1.1. QFHSA Events

o None

3.2 Membership: Andrea Purcell

- Total of 64 members, no new members.

3.3 Treasurer: Sandy Symianick

- Bank balance as of March 18, 2022 (latest bank statement): \$59,666.68.
- Currently have about \$7,000 in available funds

3.4 Public Relations/Newsletter: Kathryn Potvin

- The April newsletter will be sent out this week.
- The H&S board was updated with a springtime theme.

3.5 Principal & Staff Representative: Shirley Kapitsky & Athanasia Antonopoulos

- See Administration & Staff Report attached.
- Teacher Requests
 - Mr. Elijah (Replaced Ms. Debbie): Would like to purchase some books by Julia Cook. There is a list of 12 books for a total of \$126.40 plus \$12 shipping (USD). Estimated \$188 CDN.
 - o Motion by Athanasia to allow \$188 to purchase books. Seconded by Andrea. All in favour, 0 opposed, 0 abstentions ****VOTE PASSES****
 - Athanasia (Art): Would like \$500 to replenish the art supplies. Pastels, tools etc. She will be having an artist come into the school to do a mural for inside the school.
 - o Motion by Athanasia for \$500 purchase art supplies. Seconded by Andrea. 11 in favour, 0 opposed, 1 abstentions ****VOTE PASSES****

3.6 Governing Board: Claudia Carpanzano

- There was nothing to report from the last Governing board meeting
- Next meeting will be held next week.

4. Coordinators**4.1 Fundraising: Maria Ligon & Kathryn Potvin**

- Big Box: Extremely successful. We are still totalling the numbers but are looking at a profit of over \$8,000. There are 5 sample boxes that we still need to track down. The total sales and profit will be provided next meeting. Orders should be delivered next week. The draws for the class pizza party, gift cards and tablet will be done once all the numbers are final.
- Mauve Bonbon: Sold for \$1,834 with 30% profit giving us \$550. This campaign is very easy and was successful. Wil coordinate pickup timing with Big Box.
- Fundscrip: Received a check for \$376.41.
- Spirit Wear: Order for inventory has been placed to have a table at shop fest/celebration of learning. Ordered all tops that will be received this week. Next order will most likely be in the new school year.
- Comedy Night: Will need confirmation if this can still be held this year. If we can the information will be distributed shortly. The MC would be Neil Janna, with Eva Alexo, Lawrence Corber and David Pryde as comedians. The event will take place on Friday May 13th. Any food or drink will be individually packaged.

4.2 Playground: Thomas Desmeules (Given by Sandy)

- Waiting on the Asphalt to be replaced.
- There are delays on the chalkboards.

4.3 Hot Lunch: Tara Cheevers

- The last lunch had mixed reviews. Next lunch will be a simple pasta dish. We sold 100 meals (28 member, 4 identified & 68 non-member). Collected a total of \$916 and the invoice is for \$804.83. Total Profit \$111.17.
- Will aim for the next hot lunch to be on April 27th. Letters would need go out this Friday.

4.4 Pizza Day: Nitasha Kenemy & Kristina Goodwin (Given by Maria)

- See detailed report attached.
- Total Slices: Member: 185, Non-Member: 441. Profit \$446.11
- TCBY: Member: 84, Non-Member: 211. Profit \$297.
- Most schools tip the TCBY delivery would like more information if this is something we should do going forward.

4.5 Shop Fest: Tara Cheevers

- April 30th From 10am-3pm.
- Everything is going well so far.
- Vendors are started to drop off deposits. Sales are going well. Still trying to figure out a canteen or not. If so, the pricing will remain the same as prior years.
- Will have a raffle table. With donated items from the vendors.
 - o Motion by Tara to have a raffle and sell tickets for the same price as craft fair. \$5 for 3 tickets or \$2 for 1. Seconded by Kim.

All in favour, 0 opposed, 0 abstentions ****VOTE PASSES****

4.6 Grad: Tara Cheevers

- Have received many parents willing to volunteer.
- Will send out an invite for a zoom meeting next Thursday to go over everything with the volunteers.
- Have a parent who will DJ, Tara's work is donating all the decorations.
- Chez Glory will have trios for the kids.

4.7 Celebration of Learning: Shauna Plourde

- Will be held May 19th
- Would like to do a BBQ. Will have families bring their own blanket, table, or chairs.
- All food will be only purchased by preorder. Forms will go out Mid-April.
- Trios will be Hotdog/burger/veggie burger, chips, and a drink. Our estimated costs are \$2.75/trio, \$150 for condiments, and \$130/hour for a cotton candy machine rental. Thinking of also adding TCBY.
- Would like to sell the trios for \$5.00 Member and \$6.00 Non-Member.
 - o Motion by Shauna to sell 3 meal choices price for Members \$5.00 and Non-Members \$6.00. Seconded by Andrea.

All in favour, 0 opposed, 0 abstentions ****VOTE PASSES****

4.8 Movie Night: Jodie Roberts (Given by Maria)

- Will be on June 10th
- Looking into options for a screen/projection

4.9 Book Fair: Bianca Davila (Given by Lisa Brown)

- Jodie collected \$79.97 for overages from Teacher's TSAW orders.
- Total order was \$2,700. Most teacher of the spent about \$95 of the \$100 allocation.
- Scholastic credit remaining. \$1,665.45
- We would like to have the book fair on the May 19th, on the same day as the celebration of learning.

5. Correspondence:

- None.

6. H&S Questions & Concerns Period:

- None.

7. Next Meeting:

- AGM Tuesday May 17, 2022, at 7:00pm

8. Meeting Adjourned:

- Motion to adjourn meeting by Andrea 8:55pm. Seconded by Kathryn.

Administration Report
April 5, 2022

Thank you to home and school for the two fundraisers that you have run. The Big Box Cards seem to have been a wonderful success.

The grade 6 garage sale raised over \$3000.00 dollars for Ukraine and the students are working with a church organization to purchase items to be sent to Ukraine. Congratulations!

March madness basketball lunch activity is running right now for the older grades.

Gymnastics club for cycle 1 is also running during afternoon recess.

Upcoming events

April 13th: Governing board meeting

April 14th: Storytelling (re-evaluating whether it will be live or recorded)

April 15th,18th holidays and 19th Ped Day daycare closed

April 22nd: Second interim report goes home

April 30th: Shop fest

PROFIT REPORT

MARCH

PIZZA

Money received for
Feb

Slices sold to members (2.50\$ each):	185	185 x 2.50\$ =	\$	462.50
Slices sold to non-members (3.00\$ each):	441	441 x 3.00\$ =	\$	1,323.00
Slices for I.S (Free):	8		\$	-
Total slices ordered:	634		\$	1,785.50

Price paid per slice:	\$	2.01284		
Total price paid per slice:	\$	1,276.14	634 x 2.0128\$	

Total price paid per slice:	\$	1,276.14		
Delivery fee:	\$	3.25		
Pizza Pizza invoice:	\$	1,279.39		

Pizza Pizza invoice:	\$	1,279.39		
Tip:	\$	60.00		
Grand total paid:	\$	1,339.39		

Money received:	\$	1,785.50		
Grand total paid:	\$	1,339.39		
Pizza profit	\$	446.11		

MARCH

TCBY

Money received for
Feb

TCBY sold to members (2.50\$ each):	84	84 x 2.50\$ =	\$	210.00
TCBY sold to non-members (3.00\$ each):	211	211 x 3.00\$ =	\$	633.00
Extra TCBY ordered:	0		\$	-
Total TCBY ordered:	295		\$	843.00

Price paid per TCBY:	\$	1.8000		
Total price paid per TCBY:	\$	531.00	295 x 1.80\$	

Total price paid per TCBY:	\$	531.00		
Delivery fee to Pincourt:	\$	15.00		
TCBY invoice:	\$	546.00		

TCBY invoice:	\$	546.00		
Tip:	\$	-		
Grand total paid:	\$	546.00		

Money received:	\$	843.00		
Grand total paid:	\$	546.00		
TCBY profit	\$	297.00		

Combined profit for both pizza & TCBY: \$ 743.11