

## H&S Executive

[edgewaterhands@gmail.com](mailto:edgewaterhands@gmail.com)

### President

Jodie Roberts

### Vice President

Maria Ligon

### Secretary

Kim Chiasson

### Membership Chair

Andrea Purcell

### Treasurer

Sandy Symianick

### Public Relations/Newsletter

Kathryn Potvin

### Out-Going President

Kimberly Eccleston

### H&S Coordinators

#### Born to Read

Athanasia Antonopoulos  
Jennifer Boleska

#### Craft Fair

Kimberly Eccleston & Team

#### Fundraising

Maria Ligon  
Kathryn Potvin

#### Grad committee

Tara Cheevers

#### Grad T-Shirts

Jennifer Boleska

#### Halloween Dance

Joanne Cassis

#### Movie Night

Jodie Roberts

#### Laminating

Melina Gallovich

#### Shop Fest

Tara Cheevers

#### Pizza Day

Nitasha Kenemy  
Kristina Goodwin

#### Playground

Thomas Desmeules

#### Scholastic Book Fair

Bianca Davila

#### Antibullying

Melanie Sams

#### Celebration of Learning (Pizza Party)

Shauna Plourde

#### Dagwoods

Kathryn Potvin

#### Teacher/Staff

#### Appreciation Week (TSAW)

Tara Cheevers

### Representatives

#### Principal

Shirley Kapitsky

#### Staff Representative

Athanasia Antonopoulos

#### Governing Board Rep

Claudia Carpanzano



# Edgewater Home and School Association

*"Working together for our kids"*

220 Cardinal-Leger, Pincourt, QC. J7W 3Y5 Tel.: (514) 453-4534



## H&S Meeting Minutes: Tuesday March 8, 2022 – Via Zoom

Jodie Roberts, President	Shirley Kapitsky
Maria Ligon, Vice President	Athanasia Antonopoulos
Kim Chiasson, Secretary	Lisa Brown
Andrea Purcell, Membership	Laura Humphreys
Sandy Symianick, Treasurer	Bianca Davila
Kathryn Potvin, Public Relations/Newsletter	Shauna Plourde
Kimberly Eccleston, Out-Going President	Tara Cheevers (Arrived at 7:20)

### Opening Remarks

#### 1. Acceptance of Minutes

Motion to accept February 2022 minutes by Sandy, Seconded by Maria.

All in favour, 0 opposed, 0 abstentions

##### 1.1 Amendments/Additions (if needed):

- None

#### 2. Approval of the Agenda

Motion to accept by Sandy, Seconded by Maria

All in favour, 0 opposed, 0 abstentions

##### 2.1 Amendments/Additions (if needed):

- 4.9: Celebration of Learning (Pizza Party)

#### 3. Reports

##### 3.1 President's Report: Jodie Roberts

- QFHSA: They provide us with insurance (upon request) for every event we host. We have been advised that the Blanket insurance for any food related events (Hot lunch days, Pizza Day Ext) has been renewed for the period of 02/01/2022 to 02/01/2023.
- Mme Nathalie sent us a very kind thank you note for all the new toys H&S purchased.
- Ms. Daphne and all the staff sent out a huge thank you for TSAW.
- Mme Louise and Mme Heather both had requests from Home and School for items from Scholastic that we agreed to use our credit to purchase. In error they purchased the items directly Scholastic using their credit cards instead of going through home and school to use our credit. We would like to request to reimburse them for the out-of-pocket expenses.
  - o Motion by Jodie to reimburse Mme Heather \$300 & Mme Louise \$500, for their out-of-pocket payment for scholastic items. Seconded by Sandy.  
All in favour, 0 opposed, 0 abstentions **\*\*VOTE PASSES\*\***

##### 3.1.1. QFHSA Events

- o None

##### 3.2 Membership: Andrea Purcell

- Total of 64 members, no new members.

**3.3 Treasurer: Sandy Symianick**

- Bank balance as of February 20, 2022 (latest bank statement): \$57,235.85.
- Currently have about \$7,000 in available funds

**3.4 Public Relations/Newsletter: Kathryn Potvin**

- The March newsletter was sent out yesterday.
- The board was updated for Valentine's Day and will be updated with a spring theme in the upcoming weeks.

**3.5 Principal & Staff Representative: Shirley Kapitsky & Athanasia Antonopoulos**

- See Administration & Staff Report attached.
- A huge thank you to Shauna Plourde & Scott Young for cleaning the snow off all the teacher's cars on the last day before spring break. The teachers were all pleasantly surprised.

**3.6 Governing Board: Claudia Carpanzano**

- Nothing to report - Was not present at the meeting.

**4. Coordinators****4.1 Fundraising: Maria Ligon & Kathryn Potvin**

- Big Box: Sent home the boxes this week. So far only two boxes have already been returned. We receive \$11 profit per box sold.
- Mauve Bonbon: Approved by Governing board, just waiting for the owner to get back to us on timing (we would like it before Easter).
- Comedy Night: There is a big possibility we will be able to have the event this year. If everything continues to ease, we would like to have this event in May. We need to confirm some of the finer details (Passports/Mask/Comedy availability etc.). More information to come.
- Spirit Wear: We need to review the annual budget for inventory. The current \$500 budget is not sufficient to purchase enough items to have on hand). Would like to have a set budget of \$1,000. This would mean we can always keep \$1,000 worth of inventory.
  - o Motion by Kathryn to allow \$1,000 worth of fundraising inventory to be always on hand and to be replenished though out the year. Seconded by Maria.  
All in favour, 0 opposed, 0 abstentions **\*\*VOTE PASSES\*\***

**4.2 Playground: Thomas Desmeules (Given by Sandy)**

- Nothing to report

**4.3 Pizza Day: Nitasha Kenemy & Kristina Goodwin (Given by Jodie)**

- Everything went well; however, they did receive many late orders. There was one person who called Pizza Pizza directly to add their child's order. We will advise Pizza Pizza that in the future, this is a closed order that no additions/modifications can be done.
- Total Slices: Member: 182, Non-Member: 392. Profit \$406.19
- TCBY: Member: 94, Non-Member: 176. Profit \$272.
- Total profit \$678.19

**4.4 Scholastic Book Fair: Bianca Davila**

- Looking to have the French book fair coincide with the celebration of learning on May 19<sup>th</sup>.
- English fair for next school year, will need to be confirmed for Nov 24-26.
- TSAW orders: Still going through them, as there were many orders received. Just missing one order. So far around the total is \$2,100 plus tax & 10% shipping
- It was previously approved that Mme Nathalie had \$665 to spend in scholastic credit. She did not know that shipping cost was not included. When placing the order, the shipping cost for kitchen was \$100.

- For future reference, if scholastic credit is used, there will be a charge for shipping (cost is dependent on the items), but if a teacher were to order directly (out of pocket) the shipping is free, if the order is over \$40.

**4.5 Hot Lunch: Tara Cheevers**

- We will be having a hot lunch in March (will aim for March 30<sup>th</sup>.) Forms will go out this week with a due date of March 18<sup>th</sup>. Will reach out to creation passion to confirm the meal choice.
- We are still waiting for the vendor to provide us with the December invoice.

**4.6 TSAW: Tara Cheevers**

- Total donations received \$935 Total spent \$1,649.43.
- Day 1: Gifts were giving out (Scented hand sanitizer) and the was soaps and hand creams placed in the washrooms.
- Day 2: Served a continental breakfast.
- Day 3: Boxed lunches.
- Day 4: Hot chocolate and cookie bar.
- The bus drivers & Manon (crossing guard) received custom cookies and a Tim Hortons gift card.
- Rebecca Hernandez from Becca's Bakery baked and donated cookies.
- WOW cakes donated their cookies.

**4.7 Shop Fest: Tara Cheevers**

- Will be on April 30<sup>th</sup>.
- Will reach out to some crafters and direct sale vendors.

**4.8 Grad: Tara Cheevers**

- Will reach out to parents for volunteers.
- Looking to have a catered meal for the kids.

**4.9 Celebration of Learning (Pizza Party): Shauna Plourde**

- Previously we had pizzas that are preordered, so that parents can eat before visiting the school. Looking into some different options for this year.

**5. Correspondence:**

- None.

**6. H&S Questions & Concerns Period:**

- None.

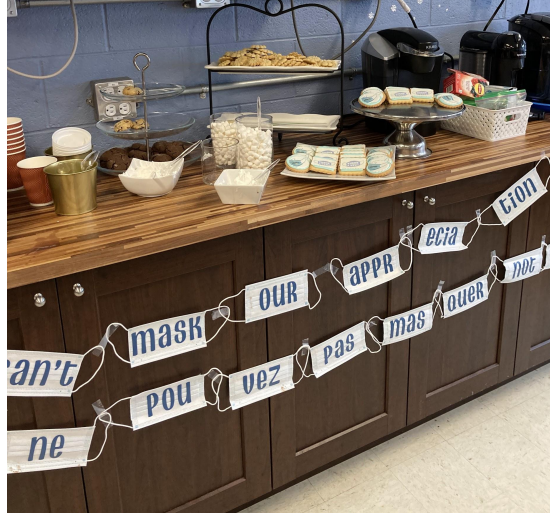
**7. Next Meeting:**

- Tuesday April 5, 2022, at 7:00pm

**8. Meeting Adjourned:**

- Motion to adjourn meeting by Andrea 8:37pm. Seconded by Kathryn.

Administration and staff report  
March 8, 2022



I hope everyone had a wonderful March break.

Thank you to home and school for making the staff feel loved during staff appreciation week.

Report cards were available to parents on February 11th and we have parent/teacher interviews on March 10th requested by the teacher only.

Thank you to Ms. Borrelli for another fantastic winter carnival and thank you to home and school for your support with the hot chocolate that all enjoyed.

We also had a Pink Shirt zoom assembly which many classes contributed to.

Thank you to Jody Loiseau for making the videos for kindergarten, grade 1 to 3 and grades 4 to 6 to celebrate Black History month.

Grade 6 students had their Grad photos taken. Parents will have an opportunity to buy packages.

Students now can remove their masks when sitting at their desks

A very big thank you to Shauna for clearing off all the teachers' cars on the last day before the March break. It was so very much appreciated.

Upcoming events

**March 9th:** Governing Board meeting

**March 10th:** Parent/teacher interview by invitation

**March 15th:** Pizza Day

**March 22nd:** Card box company boxes and orders due back

**March 28th:** Board wide Ped day, Daycare is closed

**March 29th:** Board wide Ped day, Daycare open