

## H&S Executive

[edgewaterhands@gmail.com](mailto:edgewaterhands@gmail.com)

### President

Jodie Roberts

### Vice President

Maria Ligon

### Secretary

Kim Chiasson

### Membership Chair

Andrea Purcell

### Treasurer

Sandy Symianick

### Public Relations/Newsletter

Jennifer Whiting

### Out-Going President

Kimberly Eccleston

## H&S Coordinators

### Born to Read

Athanasia Antonopoulos  
Jennifer Boleska

### Craft Fair

Kimberly Eccleston & Team

### Fundraising

Maria Ligon  
Marcy Lynn Lewis

### Fundscrip

Sherry Lee Dawson

### Grad committee

Tricia Lax

### Grad T-Shirts

Jennifer Boleska

### Halloween Dance

Joanne Cassis

### Movie Night

Jodie Roberts

### Laminating

Tricia Lax

### Shop Fest

Tara Cheevers

### Wednesday Pizza Day

Shelley Federico  
Maria Bacani

### Friday Pizza Day

Nitasha Kenemy  
Kristina Goodwin

### Playground

Thomas Desmeules

### Scholastic Book Fair

Bianca Davila

### Antibullying

Tricia Lax

### Celebration of Learning

(Pizza Party)

Melissa Muir

### Dagwoods

Kathryn Potvin

### Teacher/Staff

Appreciation Week (TSAW)

Tara Cheevers

## Representatives

### Principal

Shirley Kapitsky

### Staff Representative

Athanasia Antonopoulos

### Governing Board Rep

Claudia Carpanzano



# Edgewater Home and School Association

*"Working together for our kids"*

220 Cardinal-Leger, Pincourt, QC. J7W 3Y5 Tel.: (514) 453-4534



## H&S Minutes – AGM Zoom Meeting: Friday May 15, 2020

Jodie Roberts, President	Kathryn Potvin
Maria Ligon, Vice President	Claudia Carpanzano
Kim Chiasson, Secretary	Marcy Lewis
Sandy Symianick, Treasurer	Melanie Sams
Andrea Purcell, Membership	Kamillah McIntosh
Jennifer Whiting, Public Relations/Newsletter	
Kimberly Eccleston, Out-Going President	Tara Cheevers
Shirley Kapitsky	
Athanasia Antonopoulos	
Tricia Lax	With Regrets: Shelley Federico
Sherry Lee Dawson (left at 7:40)	With Regrets: Laura Humphreys
Bianca Davila	With Regrets: Thomas Desmeules

## Opening Remarks

### 1. Acceptance of Minutes

Motion to accept March 2020 minutes by Tricia, Seconded by Sandy.

All in favour, 0 opposed, 0 abstentions

#### 1.1 Amendments/Additions (if needed):

- None

### 2. Approval of the Agenda

Motion to accept by Maria, Seconded by Tricia

All in favour, 0 opposed, 0 abstentions

#### 2.1 Amendments/Additions (if needed):

- none

### 3. Reports

#### 3.1 President's Report: Jodie Roberts

- We are reimbursing prepayments for Wednesday Pizza, Friday Pizza & Dagwoods. About 20 families have asked to have their reimbursements donated back to home and school.
- Execs approved and additional \$250 for banks fees and an additional \$250 for stamps and envelopes (for the reimbursement cheques).
- Comedy night prepayments will be reimbursed.
- Spring Fair – No prepayments had been received. Some envelopes at the school to be reviewed and refunded if necessary.
- Sandy will keep copies of the voided cheques if anyone requests a copy.
- Kindergarten students will not have an in-person orientation. Gifts of water bottles, if permitted, will be distributed to the new students in September.
- We are going to proceed with planning for a regular school year. If there are any changes, we will adjust as needed.
- Meetings will be the same next year with the exception of January (being pushed a week)

- Governing board for approval:
  - o Friday pizza day – Pizza Pizza + TCBY - no change to price
  - o Dagwood’s day – Trio - no change to price
  - o Creation Passion – meal will change every month – no change to price
  - o Halloween Dance
  - o Craft Fair
  - o French and English book fairs (possibly 3 next year)
  - o May Pizza Party
  - o Comedy night
  - o Movie night
  - o Spring Bazaar
  - o TSAW
  - o Born to Read
  - o Cookie dough Fundraiser
  - o Mabel’s labels
  - o Spirit Wear
  - o Budding Artist
  - o Principal for a Day
  - o Fundscrip
  - o Vesey’s
  - o Les Aliments M&M Fundraiser
- Membership price – QHSA charges us 20\$ instead of 18\$, execs decided that we will keep the price at 20\$.
- Gift cards that we are holding (by Maria) until next year.
  - o \$4,150 Pizza Pizza
  - o \$100 Maxi
  - o \$400 SAQ
- We have 170 TCBYs in the freezer at the school. TCBY said they will no longer be good in September. We could sell them at 6/10\$ or 12/18\$. We will be losing about \$0.20/TCBY. We also have Soda cans, chips and water that was purchased for comedy night. The water bottles can be kept. The chips will be donated to a local charity. As for the soda cans they will be sold at \$5 per case of 24. Kim E will take care of selling the soda and TCBY.
  - o Motion by Marcy: To sell the left over TCBY for 6/10\$ or 12/18\$ and the Soda cases for \$5 a case. Seconded by Athanasia.  
All in favor, 0 opposed, 0 abstentions **\*\*VOTE PASSED\***
- There will be no social in June. We will unable to say goodbye to our graduating H&S members (Tricia, Shelly & Leslie, Susan S). A surprise gift will be dropped off for them.

### 3.1.1. QHSA Events

- o None

### 3.2 Treasurer: Sandy Symianick

- Bank balance as of April 20, 2020 (latest bank statement): \$66,770.01
- Still to go out \$31,888.41, Available fund to allocate \$34,881.60.
- Estimated \$14,500 to be reimbursed for pizza and dagwoods.
- \$2,035.07 Art held in trust
- \$249.25 Book Club held in trust – to add about \$34.
- \$496.12 Library in trust
- Some committees or departments may still be holding cheques or deposits. (Dagwoods, Art, Wednesday & Friday Pizza, comedy night)

### 3.3 Principal & Staff Representative: Shirley Kapitsky & Athanasia Antonopoulos

- Been on shut down since last meeting. Then prepared for the students to come back but then it was halted again.
- Teachers are taking courses to prepare themselves for online teaching. If that ends up being the route we go.

**4. Coordinators****4.1 Fundscrip: Sherry Lee Dawson (Given by Jodie)**

- \$1,068.32 Current Earnings To be cashed out.
- Will try to promote e-cards over the summer.

**4.2 Graduation: Tricia Lax**

- Working hard with teachers and Mrs. K
  - o Shifting to decorate the school yard. Already have decorations. Teachers have asked that we use the budget to print photos on cardstock (UPS store only charging us for the card stock). Balloons, Plant under the child's photo and 2020 hats. They will also have their cupcakes. Will schedule for each student to come one at a time. Trying to keep this as a special time for them.
  - o Awards will still be happening. Budget will be used for this instead

**4.3 Scholastic: Bianca Davila**

- Credit account: \$2,675.50. After TSAW order in early March. Order shipped but not sure if it has been received or not. Attempted to cancel the order but Bianca is looking into where the order is and can have it re-mailed out. List will be given to Shirley and she will distribute the orders.
- Considering we were not able to have a French book fair this school year, we could maybe have one early in the school year. If we are able to have one. Perhaps during a welcome back BBQ. Could look into a virtual one to be held over the summer. Teachers could give some suggestions for over summer.

**5. 2020-2021****5.1 Ratify Executive Committee**

- 5.1.1.** President: Jodie Roberts – 2nd term
- 5.1.2.** Vice-President: Maria Ligon – 3rd term
- 5.1.3.** Treasurer: Sandy Symianick – 5th term
- 5.1.4.** Secretary: Kim Chiasson – 3rd term
- 5.1.5.** Membership: Andrea Purcell – 3rd term
- 5.1.6.** Public Relations: Jennifer Whiting – 6th term
- 5.1.7.** Out-going President: Kimberly Eccleston – 2nd term

**5.2 Committees**

- 5.2.1.** Born to Read: Athanasia Antonopoulos & Jennifer Boleska
- 5.2.2.** Newsletter: Jennifer Whiting
- 5.2.3.** Craft Fair: Kimberly Eccleston
- 5.2.4.** Fundraising: Maria Ligon & Marcy Lynn Lewis
- 5.2.5.** Fundscrip: Sherry Lee Dawson
- 5.2.6.** Grad Committee: Sherry Lee Dawson & Chanel Nolan
- 5.2.7.** Grad t-shirts: Jennifer Boleska
- 5.2.8.** Halloween Dance: Joanne Cassis
- 5.2.9.** Movie Night: Jodie Roberts
- 5.2.10.** Laminating: Melina Gallovich
- 5.2.11.** Shop Fest: Tara Cheevers
- 5.2.12.** Friday Pizza Day: Nitasha Kenemy & Kristina Goodwin
- 5.2.13.** Playground: Thomas Desmeules
- 5.2.14.** Scholastics Book Fair: Bianca Davila
- 5.2.15.** Antbullying: Melanie Sams
- 5.2.16.** May Pizza Party/Celebration of learning: OPEN
- 5.2.17.** Teacher/Staff Appreciation Week: Tara Cheevers
- 5.2.18.** Governing Board Rep: Claudia Carpanzano
- 5.2.19.** Staff Rep: Athanasia Antonopoulos
- 5.2.20.** Creation Passion
- 5.2.21.** Dagwoods

## 6. 2020-2021 Budget

The 2019-2020 allocations are proposed amounts and are subject to change based on discussion and votes.

Event/Group	Date	2019/2020 amount	2020/2021 amount
Bank Fees		300.00	300.00
Dagwoods - Gloves + masks + identified families (5 * \$6.33 = 31.65 * 10 = 316.50)	10 Days	200.00	520.00
Pizza/TCBY Gloves + aluminum foil + masks + identified families (10 slices * 1.05 = \$10.50 * 10 months = \$105)	10 Days	500.00	305.00
Creation Passion Gloves + Masks + Identified) (5 students *8.63 = 43.15 * 10 months = \$431.50)		-	650.00
Welcome Back corn roast		-	500.00
Fundraising Inventory		500.00	500.00
Cookie Dough / Mabels Labels / Fall Fundraiser		-	-
Halloween Dance	23-Oct	500.00	500.00
Craft Fair: Café	21-Nov	500.00	500.00
Craft Fair: Children's activities		500.00	600.00
Craft Fair: Raffle Table		150.00	150.00
Craft Fair: PR & Advertising		300.00	300.00
<i>Craft Fair: Total</i>		<i>1,450.00</i>	<i>1,550.00</i>
Winter Carnival		600.00	600.00
Comedy Night	26-Mar	2,000.00	2,000.00
Movie Night	4-Jun	500.00	950.00
Shop Fest	1-May	500.00	500.00
Book Club held in Trust		249.25	283.25
Born to Read	24-Jan	700.00	700.00
TSAW	Feb 8-12	750.00	750.00
Antibullying Events	24-Feb	1,000.00	1,000.00
Grad T-shirts		1,000.00	1,000.00
Grad		1,250.00	1,250.00
Grad Committee		800.00	800.00
Celebration of learning Pizza Party	13-May	2,000.00	2,000.00
K Orientation		800.00	-
End of Year Carnival		1,500.00	1,500.00
Art Funds held in trust		1,898.59	2,035.07
Library Funds held in trust		496.12	496.12
Music Department Fund		500.00	-
Art Department		500.00	-
Phys Ed Equipment Fund		500.00	-
Resource Department Fund		500.00	-
Allocated Funds Cycle K		400.00	-
Allocated Funds Cycle 1		600.00	-

Allocated Funds Cycle 2		500.00	-
Allocated Funds Cycle 3		600.00	-
Teacher Convention		550.00	550.00
School Landscaping and Beautification		200.00	200.00
Playground Maintenance		1,000.00	1,000.00
Laminating/Button Machine maintenance		200.00	200.00
Terry Fox Run (Juice Boxes)		175.00	175.00
Graduating ACTIVE members		120.00	120.00
Citizenship Awards		250.00	250.00
QFHSA Awards/Fall conference etc. \$12.50 * 2 = \$25 (awards) 2 tickets to conference = \$20 2 tickets to dinner = \$50		250.00	250.00
Membership activities		200.00	200.00
2019-2020 QFHSA Membership Fees		162.00	160.00
H&S Petty Cash		-	-
Kilometers over 30km with Exec approval (\$0.50 per km)		250.00	250.00
Special Projects 2020-2021		2,000.00	2,000.00
Playground Fund 2020-2021		2,000.00	5,000.00
<b>TOTAL ALLOCATIONS</b>		<b>\$ 32,400.96</b>	<b>\$ 31,044.44</b>

- Motion by Kim E: To accept the allocated budget and proposed dates for 2020-2021. Any funds remaining at the end of the school year will be reallocated to be used in the following year. Seconded by Marcy.

All in favor, 0 opposed, 0 abstentions **\*\*VOTE PASSED\***

#### 7. H&S Policy Review: Identified Families

- At the beginning of the year Ms. Debbie is contacts to select children who are struggling. Currently the policy allows for 10 students to receive 2 slices of pizza one a month. We would like to change it to 5 students to receive 2 slices of pizza, Dagwoods, and Creation Passion once a month.

- Motion by Andrea: To change from 10 students once a month to 3 meals. Seconded by Tara.

All in favor, 0 opposed, 0 abstentions **\*\*VOTE PASSED\*\***

#### 8. H&S Questions & Concerns Period

- None.

#### 9. Meeting Adjourned:

- Motion to adjourn meeting by Jenn at 8:28 pm. Seconded by Maria.