

## H&S Executive

**President**  
Kimberly Eccleston

**Vice President**  
Maria Ligon

**Secretary**  
Kim Chiasson

**Membership Chair**  
Andrea Purcell

**Treasurer**  
Sandy Symianick

**Public Relations**  
Jennifer Whiting

## H&S Coordinators

**Born to Read**  
Athanasia Antonopoulos

**Newsletter / Bulletin**  
Jennifer Whiting

**Craft Fair**  
Exec Members

**Fundraising**  
Maria Ligon  
Marcy Lynn Lewis

**Fundscrip**  
Marcy Lynn Lewis

**Grad committee**  
Bianca Davilla

**Grad T-Shirts**  
Jennifer Boleska

**Halloween Dance**  
Joanne Cassis

**Movie Night**  
Open

**Open House/Pizza Party**  
Michael Kornechook

**Laminating**  
Tricia Lax

**Pizza Day**  
Shelley Federico  
Maria Bacani

**Playground**  
Tricia Lax  
Jennifer Kirby

**Scholastic Book Fair**  
Bianca Davila

**Shop Fest**  
Tara Cheevers

**Dagwoods**  
Melissa Muir

**Teacher/Staff  
Appreciation Week (TSAW)**  
Tara Cheevers

## Representatives

**Principal**  
Shirley Kapitsky

**Staff Representative**  
Athanasia Antonopoulos

**Governing Board Rep**  
Claudia Carpanzano



# Edgewater Home and School Association

*"Working together for our kids"*

220 Cardinal-Leger, Pincourt, QC. J7W 3Y5 Tel.: (514) 453-4534



## H&S Minutes: Tuesday October 2, 2018

Kimberly Eccleston, President	Tricia Lax (Left at 8:55)
Maria Ligon, Vice-President	Laura Humphreys
Kim Chiasson, Secretary	Marcy Lewis
Andrea Purcell, Membership Chair	Joanne Cassis
Sandy Symianick, Treasurer	Shelley Federico (Left at 8:30)
Jennifer Whiting, Public Relations	Jenna Cameron
Shirley Kapitsky	Lisa Brown
Athanasia Antonopoulos	Jennifer Boleska
Crystal Hurst	Alexandra Morgan
Lia Ponari	
Lisa Yiptong	
Nitasha Bedik	With Regrets: Melissa Muir
Claudia Carpanzano (Left at 8:20)	With Regrets: Bianca Davilla

## **Opening Remarks**

### **1. Acceptance of Minutes**

Motion to accept September 2018 minutes by Lisa. Seconded by Laura.  
All in favour, 0 opposed, 0 abstentions

#### **1.1 Amendments/Additions (if needed):**

- Addition 5.3 Teachers Requests

### **2. Approval of the Agenda**

Motion to accept by Claudia, Seconded by Lisa.  
All in favour, 0 opposed, 0 abstentions.

### **3. Reports**

#### **3.1 President's Report: Kimberly Eccleston**

- Lots of new faces at our first H&S meeting
- It was a great transition into the new school year
- A big thank you to Joanne Cassis for taking over the Halloween Dance

##### **3.1.1 QFHSA Events**

- The Executive workshop was tonight (Oct 2<sup>nd</sup>), no one attended
- Fall Conference is Nov 3<sup>rd</sup> at St. Thomas High School. The topic this year is education in the 21<sup>st</sup> century. Our H&S policy states we can send 3 people. Anyone interested in attending, please reach out to Kim.
- Open house is going on now through Oct 10<sup>th</sup> (10 -3pm) you can just show up and see how they work/what they do in their offices
- Sept 30 admin fees were due.
- Updated member list is due by end of October. Andrea will need to send it in.

**3.2 Membership: Andrea Purcell**

- 3 new members
- 145 members, 1 associate

**3.3 Treasurer: Sandy Symianick**

- \$55,917.73 current balance (as of August 15, 2018 - last statement from the bank)
  - Received \$13,351 for Pizza/TCBY
  - Received \$6,709 for Dagwoods
  - Received \$ 1,680 for Craft Fair Tables
  - Received \$2,197 for QFHSA memberships (amount needs to be split out as cheques were received paying numerous items)
- Dagwoods and Pizza coordinators need to provide their estimated monthly costs, to adjust the annual budget accordingly.

**3.4 Public Relations: Jennifer Whiting**

- The H&S board near the office should be updated in the next couple weeks. The theme will be "inventing" and it will include the names of this year's members.

**3.5 Staff Representative: Athanasia Antonopoulos**

- Combined with principal report.

**3.6 Principal: Shirley Kapitsky**

- See Principal's report

**3.7 Governing Board: Claudia Carpanzano**

- Governing board is asking for an update on the potential breakfast day as a fundraiser (3<sup>rd</sup> meal day), proposed last year. An email will be sent out to all members to see if anyone will coordinate it before we can push this forward.
- Beth (daycare) would like a few Fundscrip flyers

**3.8 Questions & Concerns Period**

- None

**4. Old Business****4.1 Fundraising: Maria Ligon & Marcy Lynn Lewis**

- MacMillan's flyers are ready to be given out this Thursday, just in time for Thanksgiving. Only one order form will be sent per family (can email H&S to request additional). Orders will be due Oct 25 (sent to MacMillan's on Nov 20<sup>th</sup>). Estimated delivery date Dec 4<sup>th</sup> or 5<sup>th</sup> (to be confirmed by MacMillan's).
- Spirit wear. New proposed supplier Boutique C&S. They are local and same supplier used for pink shirts. See attached documentation for items and new proposed pricing. Pricing is comparable to other local schools. Minimum 12 prints per order. Would like to have some stock available at our school events (Halloween Dance/Craft Fair)
- o Motion by Maria: Boutique C&S new supplier for spirit wear and to approve suggested price change. Seconded by Lia.
  - 19 in favour, 0 opposed, 2 abstentions **\*\*VOTE PASSES\*\***
- Boutique C&S offers 26oz water bottles (with Edgewater crest). Current price per bottle, 500 for \$1.49+tx or 300 for \$1.69+tx, we will sell each for \$5.00. Different colors available, would like to have black or white with blue lid. Would like to order some to have on hand.
- o Motion by Maria: Add water bottles as additional fundraiser. Option 1: 500 bottles for \$860 (tax included) or 300 bottles for \$585 (tax included). Seconded by Lia.
  - 10 in favour 300 bottles, 7 in favour 500 bottles, 2 opposed, 2 abstentions
  - \*\*VOTE PASSES FOR 300 WHITE BOTTLES BLUE LID & CREST\*\***

- Motion by Marcy: H&S to fund the advanced purchase of 300 water bottles for \$585 (tax included). Seconded by Lia.  
18 in favour, 1 opposed, 2 abstentions **\*\*VOTE PASSES\*\***

#### **4.2 Playground: Tricia Lax**

- All the ground painting is complete

#### **4.3 Pizza/TCBY: Maria Bacani & Shelly Federico**

- 478 slices sold so far (pizza day is only next week)

#### **4.4 Dagwoods: Melissa Muir (Given by Kimberly Eccleston)**

- 167 orders for September, (118 Member, 49 Non-Member)
- \$207.97 Profit

#### **4.5 News Bulletin: Jennifer Whiting**

- The October newsletter was sent out today
- QFHSA newsletter due on November 2<sup>nd</sup>

#### **4.6 Fundscrip: Marcy Lynn Lewis**

- September profit \$17.50
- New flyer to be made in the next two weeks.
- Pizza Pizza cards were ordered for Pizza Day. (An estimated \$60 profit will come from the Fundscrip gift cards each month)

#### **4.7 Halloween Dance: Joanne Cassis**

- Order forms are to be sent home tomorrow.
- Dance is October 26<sup>th</sup> at 6:30pm to 8:30pm
- Advance tickets need to be purchased by Oct 9<sup>th</sup>.
- Preorder hotdogs to be sold with TCBY. There will also be a bake table.
- Volunteers needed for: setup, during the dance and cleanup. Volunteers also must buy tickets.
- This year food tickets will only be for preorders. On site purchases will be at two stations with cash boxes.
- Photobooth by Tracy Primeau last year was a huge hit. Will be contacted again for this year.

#### **4.8 Craft Fair: Executive Members**

- Each committee head is aware of what they need to do for the fair.
- Café (Lia Ponari): Last year's big sellers were chili, soup, chicken wraps & egg sandwiches. We will add ham & cheese wraps. Reduce grilled cheese (maybe 3 loaves). Remove tomato pizza and bagels with cream cheese. Should open earlier (9am) for muffins & coffee. Prices suggested to be the same last year. Laura will see if McDonalds can donate the coffee. Request has been submitted to Walmart for drink donations, no word yet.
- Used book table (Jennifer Boleska)
- Kid's activities & jingle bags (Susan Scallan). Needs to be asked about doing the fish pond.
- Bingo room (Mike Kornechook)
- Bake table & baking contest (Jenn Whiting)
- Mystery bottles – donations are needed, a request will go out to the parents tomorrow
- Raffle (Chanel Nolan) Has about 2-3 dozen so far
- Crafters/Vendors Tables all sold out.
- Jodie Roberts is going to promote sellers on Facebook pages. Everyone should share the event.
- Suggestion received to have a sign and maps, Maria will prepare something. The bins for the donations are now at the doors.

- Volunteers needed for: setup (4pm Friday), ticket sales, café, bake table, clean up. Saturday Morning volunteers as of 9am or 9:30 depending on area.

## 5. New Business

### 5.1 Grad Shirts: Jennifer Boleska

- The logo is done. "We're kind of a b19 deal".
- All the kids have signed in the "19"
- Sapphire blue shirt with navy writing.
- The order forms have gone out to the parents. Hope to get them to the supplier in the next couple weeks. Orders takes about 2-3 weeks.

### 5.2 Laminating: Tricia Lax

- Laminating machine was going great but lately is it not heating enough. Suspected to be a temperature sensor. The machine is no longer covered under warranty. For a technician to come in starts at \$75. Cost for replacement part is currently unknown. The technician should be here on Tuesday October 9<sup>th</sup>.
- o Motion by Tricia: Additional \$300 to be allocated to laminating. Seconded by Lisa.  
16 in favour, 2 opposed, 1 abstentions **\*\*VOTE PASSES\*\***

### 5.3 Teacher requests

- Cycle 1 has requested white boards. Originally asked for 30/each but are ok with 25. Cost is \$551.88 (tax included) For every child in cycle 1 to have a white board (120).
- o Motion by Jenn B: Purchase 120 white boards for cycle 1 at \$551.88. Seconded by Lia.  
21 in favour, 0 opposed, 0 abstentions **\*\*VOTE PASSES\*\***

## 6. Correspondence

Important received email from Audio Cine Films, regarding last year's movie night, claiming that we did not have a license to show the film in public. It was also a black out period for The Incredibles. We will need to pay for the license, backdated to June 2018. The school currently has a license for Criterion but not for Disney. There are two annual license options: Option 1: starting at \$375+tax for public viewings and Option 2: starting at \$499+tax for public viewing with streaming service. More information and research are needed before we can pass a vote to determine which license to pay for. Not paying for the license isn't an option.

## 7. H&S Questions & Concerns Period

- None

## 8. Next meeting

Tuesday November 6, 2018 at 7:00 pm

## 9. Meeting Adjourned:

Motion to adjourn meeting by Marcy at 9:02 pm. Seconded by Joanne.



## Administration Report October, 2018

- Thank you to Home and School for giving juice boxes to the student during The Terry Fox Run. We raised over \$10,000 dollars! The most ever! Everyone is very proud of this amazing community.
- Successful Ultimate frisbee with 8 schools hosted by Edgewater
- 44 students participated in the GMAA soccer tournament and we won most of our games and volunteers were very impressed with our students behavior.
- Picture day went well and some of the pictures have arrived and will be going home soon.
- Staff had an epipen refresher on the past Ped. Daycare and Lunch supervisors will have their refresher Wednesday October 3rd.
- Handball tournament has been postponed to Thursday October 4th at Dorset because of the rain. It actually happened on Friday October 5th.
- Nutra Tower is set up in Mrs. Nelson's class and they have started the seeds which will go into the pots in about 20 days



### **Upcoming Events**

- October 9** - Grade 4 vaccinations in the morning
- Oct 12th** - Interim reports are released on Fusion
- Oct 12th** - BHS band will be coming
- Oct. 19th** - Ped day
- Oct. 26th** - Halloween dance