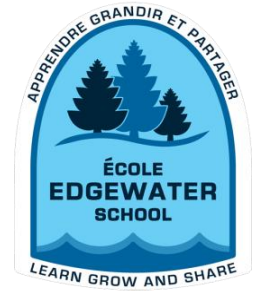


# Edgewater Governing Board Minutes

## January 24, 2018



### Governing Board:

| <b>Parents:</b>   | <b>Staff:</b>   | <b>Administration:</b>                                | <b>Regrets:</b>   |
|---|---|---|---|
| Kris de Forest (RR)<br>Ekaterina Kamardina<br>Derek Patino<br>Mike Aragona (Chair)<br>Vanessa Nolet<br>Cassandra Fusco (RA)<br>Christina Maurice Fazio (VC) | Daphne Amster<br>Debbie King-Brassard<br>Sandra Nouh<br>Trish Schofield<br>Natalie Rippen-Randle<br>Teresa Borrelli | Shirley Kapitsky (Principal)<br>Beth Miller (Daycare) | Vanessa Nolet<br>Ekaterina Kamardina<br>Cassandra Fusco<br>Christina Maurice Fazio<br>Daphne Amster<br>Claudia Carpanzano |
| <b>Alternates :</b><br>Sherry Lee Dawson, Nadia Silvestri, Nancy Mallette   |   | <b>Commissioner:</b><br>Wayne Clifford                | <b>Absences:</b><br>Nadia Silvestri<br>Nancy Mallette   |
| VC = Vice Chair<br>RR = Regional Parent Committee Representative<br>RA = Regional Parent Committee Alternate<br>Sec = Secretary                             |   | <b>Community:</b><br>Claudia Carpanzano (H&S)         | <b>Guests:</b><br>James Mammarella<br>Josee Montigny<br>Athanasia Antonopoulos<br>Nadia Goyette                           |

- 1) Welcome at 19:05
- 2) Adoption of the Agenda  
**Motioned** by Natalie Rippen-Randle, Seconded by Sandra Nouh; Carried
- 3) Adoption of the November 27, 2017 Minutes  
**Motion** to approve by Sherry Lee Dawson, Seconded by Derek Patino; Carried
- 4) Question Period (for Public questions to the Governing Board)
  - a) **Question:** Will the possible upcoming bus strike affect Edgewater?  
**Answer:** No. Edgewater will not be affected if there is a strike.
- 5) Business Arising from the Minutes
  - a) Chartwells
    - i) There is a **MOTION** on the table to cancel Chartwells as of the 2018-2019 School Year
    - ii) Letters from Parents in regards to the possible cancellation of Chartwells were discussed. Parents in attendance were given the chance to be heard.
    - iii) Alternatives were discussed.

- iv) **Beth** to confirm what the minimum order is for Chartwells
  - v) **Beth** to confirm what the deadline is for signing of the 2018-2019 contract
  - vi) **Shirley** and **Beth** to confirm possible **Service Fee** charge to pay for employees
  - vii) FAQ or summary message will be sent to ALL parents via ERMS email and Facebook explaining the current situation
  - viii) The February 20, 2018 Governing Board meeting will include time to finalize our position on Chartwells and confirm the planned actions via member vote.
- b) Background Information on Chartwells:
- i) 2 employees are paid to sort, compile, distribute, and deal with Chartwells every year. Extra admin time required to deal with food issues, credit notes, etc.
  - ii) These 2 employees are paid from the Daycare funds
  - iii) The majority of children using Chartwells are not even using the Daycare Services
  - iv) The \$3,000 used to pay these employees should be used by Daycare services FOR Daycare activities and projects
  - v) Chartwells is an EXTERNAL company and the only company allowed to bring food to any Lester B. Pearson school.
  - vi) Chartwells food distribution at Edgewater was originally done by a volunteer many years ago. Since that time, Daycare Services took on the burden to keep the service going. It has since greatly impacted Daycare Services and a change is needed.
  - vii) Chartwells will not change or add staff to help with food sorting and distribution.
  - viii) Secondary reasons against Chartwells has to do with the quality of food and the amount of waste.
  - ix) The number of Chartwells orders ranges between 60 to 80 meals.
- 6) Reports
- a) School Council – Teresa Borrelli
    - i) Verbal report given.
  - b) Principal’s Report – See Addendum #1
  - c) Commissioner’s Report – See Addendum #2
  - d) Regional Parent Committee Report – See Addendum #3
  - e) Daycare Report – See Addendum #4
    - i) **Motion** for the Edgewater School Daycare November 2017 Revised Budget by Trish Schofield; seconded by Derek Patino; Carried
  - f) Home & School – Claudia Carpanzano
    - i) No report
- 7) Question Period (for Public questions to the Governing Board related to the Reports)
- a) Jump Rope for Heart will not directly solicit children to fundraise for prizes

- b) Discussions around Daycare and the need for Parents to still send in snacks and utensils for Subway and Pizza days.
- 8) New Business
- a) Consultation on the Extra-Curricular Activities and Field Trip Policy (due: Mar 30)
  - b) Consultation on the 2018-2019 Budget (due: Mar 30)
  - c) Consultation: Principal/Centre Director Criteria 2018-2019 (due: Feb 19)
    - i) **Motion** to remove #3 from 2017-2018 response as well as modify #2 to change Google Suites for GAFE by Kris de Forest; Seconded by Beth Miller; Carried
  - d) **Motion** for Pulse Aide to hold their yearly Babysitting Course (now including compression-only CPR) in March 2018 for Grade 6 students at a cost of \$60 per student by Natalie Rippen-Randle; seconded by Kris de Forest; carried
- 9) Correspondence
- a) n/a
- 10) Varia & Field Trips
- a) **Motion:** Carpooling for selected students from 451 and 501 to attend 2nd trouble shooting training from Apple at Fairview on February 1st from 10:00-11:30. 25 students approx. depending on carpooling options.  
**Motioned** by Teresa Borrelli; Seconded by Trish Schofield; Carried
  - b) **Ratified:** Les Neurones Atomiques in- school electricity workshop with our Grades 4 and 5 students on January 16, 2018 at a cost of \$8.50 per student.
  - c) **Ratified:** the Motion for the Edgewater Book Club to hold a Book Basket Raffle on November 30th to raise funds for the KidsLitQuiz event.
  - d) **Ratified:** the Motion for the Edgewater Book Club to carpool to Ottawa for the Jan 26, 2018 KidsLitQuiz heat.
  - e) **Ratified:** Grade 5 Students carpooling to House of Chef James Mitchell (<https://www.chefjamesmitchell.com/>) in St. Lazare on December 6, 2017
  - f) **Motion:** for 10 grade 6 students to go to junior leadership day at Westpark on February 9 (ped day) from 8am to 2pm. Bus is provided.  
**Motioned** by Sherry Lee Dawson; Seconded by Sandra Nouh; Carried
  - g) **Motion:** for Grade 3 students cross-country event with city of Pincourt. \$10 per student to pay for buses to go to Skiers de l'Île.  
**Motioned** by Derek Patino; Seconded by Beth Miller; Carried

h) **Motion:** for a mobile sensory station (ie; travelling Snoezelen Room) that can be moved into classrooms and set up by a group of students. Special equipment to be requested from parents (by donation or fundraisers) or from H&S funds.

**Motioned** by Beth Miller; Seconded by Teresa Borrelli; Carried

i) **Motion:** for Edgewater to be a pilot site for a Ministry-funded Joint initiative with the University of McGill on Emotional Regulation and Transition to High School starting with a focus group this year of Grades 4 and 5 and Grade 6 next year including Teacher training.

**Motioned** by Beth Miller; Seconded by Natalie Rippen-Randle; Carried

11) Adjournment: Motioned by Beth Miller at 21:04

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Date Minutes Adopted

Chairperson

Principal



## Addendum #1 – Principal's Report



### Principal's Report to Governing Board January 24th, 2018 Meeting

Happy New Year! Many wonderful activities have happened since our last meeting:

- November 30 & December 1 was meet the teacher and everything was done through Fusion and went very well
- We had a fundraiser with Super Recyclers and raised just under \$300.00
- 10 grade 5 playground pals went to cook with chef James Mitchell for our christmas baskets
- Grade 6 Math Olympic team competed and we came home with a silver medal overall. Well done team!
- Fire safety presentation for Grade 1 students with our local firemen
- Craft Fair which was a very fun experience- Thank you Home and School for your hard work
- Grade 5 and 6 Book Club went to read to the 4 and 5 year olds at Garderie Elite
- Christmas play about Christmas around the world in French was enjoyed by all
- Grade 5 classes visited the Electrium to support their unit on electricity
- 25 students from Ms. Daphne and Mm. Sophie's class went to the iPad store to be trained as troubleshooters
- Lazylegz, thanks to Home and School was here to perform for the whole school. It was a very powerful message "No Limits, No Excuses" and everyone really enjoyed themselves.
- Kindergarten and new families open house was a success with about 50 inquiring people in attendance. 20 siblings already registered and 21 signed up for registration for next week
- Recess equipment for outside is being organized through Phys-ed and playground pals will be helping to distribute.
- Homework program, which we are calling extended learning started last week
- Grade two was able to ordered a Nutritower ,which is a hydroponic system because of the support from Home and School. We are very excited and think it will be placed at the entrance of the school for all to enjoy.

#### Upcoming Events

**January 26th-** Book club going to compete in the Kids' Lit Quiz in Ottawa

**January 29 to February 2nd** is registration for new families

**February 5, 6, 7-** Mobile [Planetarium from Aster](#) will provide animation to every class

**February 8th** - music concert K-3(6:15 to 7:30) grade 4 to 6 ( 7:15 to 8:30). Every family will get two tickets

**February 12 & 13th** - Grade six trip to Fatima

**February 16th-** end of term

**February 20th-** Deputy Minister of Parliament, Peter Schiefke will visit 451 and 501 (anyone teaching Canadian government or the like and wants in, let me know.)

**February 26-30th** Kindness week

**February 26th- Monday** - Kick into Gear and Help Somebody Near: Wear different colored socks or shoes,

**February 26th-**Mr. Gerry Mitchell, Singer/Songwriter for two show

**February 27th-** Crazy for Kindness : Wear crazy hats or hair styles,

**February 28th-**Anti Bullying- pink shirt assembly 11:00 to 11:50, any classes that would like to present please email Tricia at [tricialax@gmail.com](mailto:tricialax@gmail.com)

**March 1-** :Score Points by Helping Others : wear sports/dance/scouting/guiding attire

**March 1-** amazing race in the morning and winter carnival in the afternoon, with March 2nd as a weather inclement date.

**March 2nd** - reports cards released on Fusion.

## **Addendum #2 Commissioner's Report**

### **News from the December 18, 2017 Meeting of the Council of Commissioners**

Commissioner Judy Kelley, appointed on December 11, 2017, took the oath of service.

Chair N. Burke indicated that he had serious concerns following continual misrepresentations or misquotes of Council's meetings, or of the Parents' Committee meetings, in the newspaper The Suburban, such concerns being shared by M. Shane Ross, Chair of the Parents' Committee. These formal complaints of the Chair of the Council of Commissioners to the Editor of The Suburban newspaper and to the relevant Association of Journalists, regarding repeated misrepresentations of the Council and the Parents' Committee meetings, were endorsed by a resolution of the Council of Commissioners.

### **Other Resolutions**

Consultation Launch – Extra-Curricular Activities and Field Trip Policy with responses to be returned to the Secretary General no later than March 30, 2018.

*Budget Consultation 2018-2019* distributed to the consultative partners during the week of January 8, 2018, in order for the community to provide input on the allocation of subsidies, school tax proceeds and other revenues of the School Board, with responses to be returned to the Secretary General no later than March 30, 2018.

### **Ceding of Properties - Disposition of Buildings and addition to Capital Grants**

Transfers of the school formerly known as Allion Elementary, at 55 – 65, 5th Avenue, (Lasalle and Orchard Elementary School, at 400, 80th Avenue, Montréal (Lasalle were authorized by resolution to the CSMB. a formal request resolution was made to the Minister responsible for Labour, to exempt any construction work executed by or for a school board during the summer construction holidays, A resolution that the 5 year contract for the Lester B. Pearson School Board's telephone lines and long distance services be awarded to Sogetel Inc. was passed.

Remuneration for the members of Council were adjusted to include the adjustment in the Chair and Vice-chair positions.

The Board approved the proposed settlements that had been negotiated regarding employees of the School Board legal proceedings.

The next regular meeting of the Council of Commissioners is scheduled for Monday, Jan.29 th 2018 at 7:30 pm.

Respectfully submitted,  
*Wayne Clifford,*  
Commissioner – Ward 12

## **Addendum #3 Parents Committee Report – November 2, 2017**

### **MEETING SUMMARY REPORT**

**ATTENDEES:** Representatives of 29 of 48 member schools and SNAC were in attendance. Thomas Rhymes, representing the administration, and Nan Beaton, representing the Council of Commissioners, were in attendance. Some members of the public were also in attendance. Please see attached attendance record for further details.

### **UPDATES:**

- Evaluation of Student Learning Policy Consultation Response** (due January 19<sup>th</sup>, 2018): despite voting to form a subcommittee and submit a response, no one joined the subcommittee and no comments were made on Basecamp; PC voted to submit a response supporting the policy with no modifications.
- Internal Rules Review subcommittee:** Mandate extended to February 1<sup>st</sup> meeting due to holidays and other matters taking precedence; a draft of the updated Internal Rules will be posted on Basecamp prior to that date.
- Student Success Plan subcommittee:** formed in November 2017; posted to Basecamp for members; recommendations to be posted on Basecamp by March 29<sup>th</sup>; results to be presented at the April 5<sup>th</sup> meeting.
- Commissioner Replacement Process Post-Mortem subcommittee:** recommendations to be posted on Basecamp by January 25<sup>th</sup>; final draft to be voted on at the February 1<sup>st</sup> meeting to be submitted to the board's Governance and Ethics Committee, which is also examining the process.
- EPCA School Fees Survey Update:** at the December 7<sup>th</sup> meeting it was voted that the PC would request to Council that parents be sent (via their children) a communiqué advising of the survey and requesting they respond to it; unfortunately the government did not extend the deadline to January 15<sup>th</sup> (from December 15<sup>th</sup>) as expected, and so fulfilling the terms of this motion was not feasible.
- Communications subcommittee:** the Parent2Parent newsletter is under way; modifications/updates to the website are under way.
- Sexuality Education Curriculum Update:** The Ministère de l'Éducation et de l'Enseignement supérieur (MEES) announced on December 14<sup>th</sup> that it is moving forward with the implementation of the curriculum for the 2018-2019 school year, and the board and schools will need to plan accordingly; more information can be found using the following links:

#### **Program Overview**

<http://www.education.gouv.qc.ca/en/parents-and-guardians/sexualityeducation/>

#### **Program Content by grade-level:**

<http://www.education.gouv.qc.ca/en/references/publications/results/detail/article/learning-content-in-sexuality-education-1/>

## NEW TOPICS:

- **Budgets:** the draft and actual budget was presented, discussed, and approved.
- **Daycare Fees:** increases were posted on the LBPSB website on December 14<sup>th</sup>  
[http://www.lbpsb.qc.ca/eng/admin/news\\_scroll/extra/img/63New\\$8.20-Jan.1-2018eng.pdf](http://www.lbpsb.qc.ca/eng/admin/news_scroll/extra/img/63New$8.20-Jan.1-2018eng.pdf)
- **Government Family Allowance modification:** parents will receive an additional supplement of \$100 per child per year to help offset the cost of school supplies; the 2017-2018 allotment will be received in January 2018, with the 2018-2019 allotment to be received in July 2018.  
[https://www.rrq.gouv.qc.ca/en/programmes/soutien\\_enfants/paiement/Pages/montant.aspx](https://www.rrq.gouv.qc.ca/en/programmes/soutien_enfants/paiement/Pages/montant.aspx)
- **2018-2019 Budget Consultation** (due March 30<sup>th</sup>, 2018): a subcommittee was created to respond to this consultation; the subcommittee's mandate is to review the budget content presented, construct, and post a proposed response on Basecamp by February 22<sup>nd</sup>; the response will be presented to the PC at the March 1<sup>st</sup> meeting for a vote; if any members are interested in taking part in the formulation of the response they can contact S. Ross or reply to the Basecamp thread.
- **Extracurricular Activities and Field Trip Policy Consultation** (due March 30<sup>th</sup>, 2018): a subcommittee was created to respond to this consultation; the subcommittee's mandate is to review the existing policy presented, construct, and post a proposed response on Basecamp by February 25<sup>th</sup>; the response will be presented to the PC at the March 1<sup>st</sup> meeting for a vote; if any members are interested in taking part in the formulation of the response they can contact S. Ross or reply to the Basecamp thread.
- **Children's World Academy renewal of IB Certificate:** the PC voted to support the board's application to renew Childrens World Academy's (CWA) IB certificate; there were several questions surrounding the difference between CWA's IB program and other primary school IB programs within LBPSB and why CWA's program requires such renewal and an "entrance exam" as described in the request for acknowledgement.

## VARIA:

- In early January a joint letter (signed by Director General Michael Chechile, Council of Commissioners Chair Noel Burke, and Parents' Committee Chair, Shane Ross) was sent to the Suburban taking issue with its coverage of the Chair and Commissioner selection processes and the PC's opinion with respect to said processes; a member of the public expressed their support of the Suburban's coverage and disagreement with the perspective of the joint letter.
- It was noted by a member of the public that in the process of electing a Commissioner recently, the Sir Wilfred Laurier School Board allowed candidates to introduce themselves to their Parents' Committee.
- PC members are encouraged to support our elementary schools by sharing their open house dates on social media.
- The school board is moving forward with Truth and Reconciliation initiatives.
- LBPSB is emphasizing Deep Learning; perhaps the PC will arrange a presentation in the near future.
- Upcoming QESBA Spring Conference - May 24-26.



- The Long Term Planning Committee has held several meetings and is looking at where the school board will be in 5 years and in 10 years with respect to student enrolment.
- Elections for Commissioners will be held in November 2018; the PC may organize a candidates evening as was done during the last election.
- The Joint Subcommittee meeting will need to be changed from January 25<sup>th</sup> due to a scheduling conflict; meeting will include presentations from Fusion and Learn QC; further details will be posted on Basecamp. A request was made to publicly open the presentation to parents via the PC website and facebook.
- SNAC would be happy to be present at elementary school open houses – they can be contacted at [snac@lbpearson.ca](mailto:snac@lbpearson.ca)
- Parents can now and are strongly encouraged to pre-register for Kindergarten via Fusion.
- EPCA aims to release further surveys in order to adequately represent parents on a variety of issues.
- The President of EPCA will be meeting with the Minister of Education to go over the results of the School Fees survey.
- Reps and Alts are asked to post their schools' GB meeting dates on the Basecamp calendar to ease scheduling conflicts.

**REPORTS (and upcoming meeting dates):**

None of the subcommittees met over the holiday season so no reports were submitted. We look forward to a resumption of regular reporting activity next month.

**DATE OF NEXT MEETING:** February 1, 2018

Please note this document contains live hyperlinks. To access the electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>

## **Addendum #4 Daycare Report – January 2018**

**January 22<sup>nd</sup> Ped Day:** 12 daycare staff participated in 2 mini workshops (smart board training and autism as it relates to Edgewater daycare) followed by a school wide workshop. It was a fabulous, fruitful and positive experience. Thank you to the Governing Board for approving a school wide Ped day with the daycare closed. It really promoted team building.

**February 9<sup>th</sup> Ped Day:** Youth Stars foundation is returning for a second time after the very successful last year Ped Day. Registrations are being distributed and available on line. This is a non-profit organization, which offers a full day of sports, yoga, dance followed by a big dance party in the gym complete with DJ.

**Daycare Rates:** there was an increase of \$.05 cents per day effective January 1, 2018. Invoices were delayed a week going out because of the changes, rate increase posted on website and at the daycare door. The daycare monthly payment schedule document has also been updated on the website. Lunch fees were not affected.

**Open House:** went very well from a daycare perspective. Parents were very positive.

**Staff Updates:** Pauline Cole, our lunch supervisor, has retired after 20 years of service, Helga Schroeder, our daycare educator, has retired after 18 years of service. Best wishes to both after such a great contribution to Edgewater. Congratulations to Debbie Sarjeant who had just received her RAC certification. There is one daycare educator also on indefinite leave.

**Technology:** the daycare along with the administration is looking into a screen at the front lobby, and the possibility of smart boards being installed into the library commons and the gym. We are waiting for estimates. We are very hopeful that it might become a joint venture between the daycare and administration. Home and school will be approached to be a part of this great project.

**Clubs:** effective January 29<sup>th</sup> clubs will be restarting every morning in the daycare at 8am and 3 days/week during the second half of lunch. Yoga, friendship bracelets, chess, cooperative games, science, board games and drama will be offered on 5 week sessions. There will be no charge for these programs. Daycare parents will be advised at the sign in area those days their children need to be at the daycare by 8am.

**Budget:** pending approval, the proposed November 2018 daycare budget.

**Chartwell:** a motion put forth to no longer have this food service in our school. This would be effective September 2018.

**Shortage of lunch supervisors:** appealing to our community.....very hard to find qualified people to commit to one hour a day.....proposal to pursue the possibility to adjust St. Patrick and Edgewater Schools' lunch hours so that employers can work at both schools every day.

**Christmas Carnival:** was amazing! Senior students stepped up to the plate and offered 18 games/activities for all the daycare to participate! Grab bags were distributed after successfully trying all the games. This is a great leadership program.

**Pancake Breakfast:** we made 400 pancakes consumed by 180 students. The next breakfast will be in mid-February. Senior students participate in the cooking and the serving of the breakfast. This was another great leadership avenue.

**Snow Day:** The January invoices have been adjusted to reflect the snow day. There are no fees charges with the school being closed.