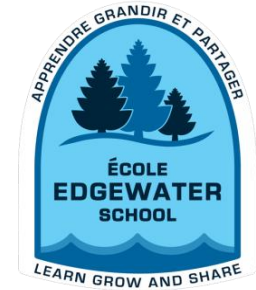


Edgewater Governing Board Minutes

September 30th, 2014



Attendance:

Parents:	Staff:	Administration:	Regrets:
Mike Aragona (Chair) Kris de Forest (Vice Chair) Lily Medeiros (RA) (Sec) Nadia Franceschini Claudette Benoit (RR) Suzanne Hermann Darryl Climan	Natalie Lacombe Heather D'Entremont Marg Zipay Daphne Amster Deborah King-Brassard Kiel Howden	Liz Rivard (Principal) Beth Miller (Daycare)	
		Commissioner:	
			Absences:
		Community:	Guests:
		Jodie Roberts (Sec)	Lorna Parker-Legare
RR = Regional Parent Committee Representative RA = Regional Parent Committee Alternate Sec = Secretary			

- 1) Welcome at 19h
- 2) Adoption of the Agenda
Motioned by Kris de Forest, Seconded by Marg Zipay; All in Favor
- 3) Adoption of the AGM September 11th, 2014 Minutes
Motion to approve by Claudette Benoit, Seconded by Darryl Climan; All in Favor
- 4) Vote for Chair of Governing Board/Vice Chair
 - a) Mike Aragona voted in as Chair, Kris de Forest voted in as Vice-Chair
- 5) Vote for Sector Parent Committee Representative/Alternate
 - a) Claudette Benoit named Regional Parent Rep by acclamation
 - b) Lily Medeiros named Regional Parent Alternate by acclamation
- 6) Nomination of secretary – Jodie Roberts and Lily Medeiros
- 7) Question Period
 - Question: Is it possible to pay for H&S events and school fees on line?
 - Answer: Not possible for either.
 - Question: Can we create an email address so that parents can send questions/concerns to the parent rep?
 - Answer: Claudette will create an email address that parents can use.

- 8) Business arising from the Minutes
- Nutrition policy – already on the agenda.
- 9) Reports
- a) School Council
 - Terry Fox Run has raised \$4000 so far
 - Fire drill occurred on September 30th
 - b) Principal's Report – See Addendum #1
 - c) Commissioner's Report – No report
 - d) Regional Parent Committee Report – No report
 - e) Daycare Report – See Addendum #2
 - Going forward daycare would like to advise parents that for safety reasons they cannot change their child's regular daycare schedule unless there is an emergency. Beth will add this change to the daycare handbook and will advise parents. Motion to support proposal by Daphne Amster, Seconded by Kiel Howden; All in favor.
 - Daycare would like once again this year to use general daycare funds to subsidize busing for Ped days. Motion by Nadia Franceschini to support this decision, Seconded by Daphne Amster; All in favor
 - There is a waiting list that "non-daycare" children can go on if the parent needs daycare services on a Ped Day. Acceptance depends on the number of daycare students who need the service and the number of daycare staff working on the Ped Day. These "non-daycare" children will pay the regular fee for busing.
 - f) Home & School Report
 - There are currently 143 members.
 - Money that has been allocated to different cycles: reminder that all the teachers in the cycle need to agree on how the money is spent. Money is non-transferable between cycles and cannot be saved for the following school year.
 - H&S would like to set up a friendship bench in the school as a memorial for the H&S member who passed away of cancer last year. This would be dependent on the member's spouse's approval; however, H&S would like GB's approval before approaching the spouse. Motion to accept the memorial friendship bench by Suzanne Hermann, Seconded by Heather D'entremont; 12 in favor, 2 abstentions.
- 10) New Business
- a) Ratification of September field trips
 - Motion to approve the RCMP Musical Ride field trip that occurred in September – All in Favor. Vote occurred by e-mail.
 - b) GB Internal Rules of Operation
 - Please read hand out before the next meeting.
 - c) 365 Days of Wonder
 - 2 students from Edgewater had work published in the book.
 - d) Schedule for GB meetings 2014-2015
 - October 21, November 18, December 9, February 10, March 17, April 21, May 13, June 9.

e) Stimulation Jeunesse Program

- This is a pilot program. Six students who currently need some type of extra support will be chosen. Work with the "snoezelen" approach – use 5 senses to energize and relax the student. There is no cost to participate. They will participate once a week for half a day. The child's parent will need to approve. 1 staff will accompany the students. Motion to participate in the program by Beth Miller, seconded by Daphne Amster; all in favor.

f) Nutrition Survey/Policy

- Once the survey is created it will be tested on the GB members.

11) Correspondence

- Thinking Traps Workshop: Every year we partner with Concordia to offer workshops on human relations. This year it will be held on Saturday October 18th or Sunday October 19th. It is open to parents and staff at a cost of \$25.

12) Varia

- Service Contracts: Motion by Kris de Forest to approve 2 new service contracts (1 for francization: Chantal Parent and 1 for the homework program: Mike Bayer). Seconded by Daryl Climan; all in favor.

13) Adjournment: Motioned by Kris de Forest at 20:45, Seconded by Lily Medeiros; all in favor.

Date Minutes Adopted	Chairperson	Principal
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Addendum #1 – Principal's Report



Principal's Report to Governing Board September 30th, 2014 Meeting



- Thank you to returning members, and welcome to new members of Governing Board.
- Every year, whatever school I'm at, it seems my September report to Governing Board contains an update on a construction project. This summer the lighting and heating systems were upgraded/revamped as part of an energy conservation project Board wide to reduce energy costs. Once again, a big thank you to Edgewater staff for getting the school ready in record time and under less than optimum conditions.
- First month of school has flown by. Opening day went without a hitch. This year's school wide theme is Heroes.
- Meet the teacher night for K's (held before school opening) went well. Curriculum evening for all other parents also a success.
- Successful Peace Assembly was held Sept. 22 to mark International Day of Peace.
- Three Grade six classes and one Grade five class were treated to a free field trip to witness the RCMP's Musical Ride. Thank you to LBPSB for facilitating this trip.
- Thank you to Daphne Amster for fulfilling the role of staff assistant last year. Due to the many demands on her time with the Ipad project this year, she has stepped aside and our English Resource teacher, Trish Schofield, will step in. 4 teachers new to the school this year, 1 new to the profession. Always excited by the new energy that new staff members bring to the table. 3 stagiaires from McGill started the year with us.
- We have a new school psychologist, Eliza Ecrement, whose expertise is truly appreciated.
- We have a new and improved school website, along with an Edgewater Elementary School facebook page.
- Interim report cards going out on Oct. 10th, along with Individualized Education Plans for students who require additional support. A description of the school's evaluation plan has also be distributed to parents.
- Our numbers are impressive this year with 462 students registered. If our current growth rate continues, we may see a cap at kindergarten next year.
- The after school homework program for selected students will start shortly after distribution of interim reports.
- Extra-curricular activities will be getting underway in October. Dance classes again if there's sufficient interest.
- Under the auspices of the FSSTT program, we are very happy to once again have access to the services of a drama /movement therapist this year.
- "Kiss and Cry" drop off zone: being formally instituted this year, piloted last May. Parents are asked not to park in the first 4 spots on 8th Avenue to leave room for parents to drive in and drop off their child. A teacher is on supervision from 8:50 to 8:55 to make sure this happens safely and securely. More education is required, as some parents still park in this area and block the flow of traffic. Looking at changing signage to facilitate this, and also asking for another handicapped parking spot to accommodate our two families with handicapped children.
- Grade five and six parents should be checking the Board website in the coming weeks for the list of Open Houses for the local high schools. The registration form for enrichment program entrance exams is available on our website.
- Friday is a ped day.

- Nutrition policy update: Sticky subject ☺. So far do not have staff consensus, but getting close, and a straw poll of parents at H&S meeting indicated policy and parental expectations might not be in alignment. Decision was made to prepare a nutrition policy survey for parents, so they could have input into its final version. Survey will be created shortly. Copy of current draft will be sent out to governing board members before next meeting.
- Fire drill and lockdown update. Need to do 3 before Christmas, first one was today. Students did a very good job of evacuating the school in a timely fashion. Also have to do one during daycare/lunch time. Students will also be prepared by teachers for a lockdown drill to take place in the first term. A letter will be sent home as well to parents to discuss the necessity of practicing this procedure.
- Bus safety and student behaviour continue to be a concern. I will distribute the Edgewater Bus Safety Contract for signature by parents in the next few weeks to spur dialogue on the home front about the importance of calm, quiet behavior on the school buses. Reminder to parents: NO child, at any time, for any reason, is allowed to take any bus, other than the one designated by transportation, to come to school or to go home. There is to be no deviation from this rule.
- Mrs. Rivard's summer reading contest winners will be announced as soon as the prizes arrive!
- **Service contracts to approve.**
- Chantal Parent – francization teacher
- Mike Bayer – homework program

Addendum #2 – Daycare Report

Daycare Notes September 30, 2014

Registration:

- Numbers have increased quite a bit from last school year.
- 188 students: 5 days /week (compared to 157 last year)
- 20 additional students use the daycare 2 days/week
- Students and staff are into a good routine. The K's have adapted well. The teaching staff has been most accommodating and supportive, sharing resources and the classrooms.
- Effective October 1, 2014 the Quebec Government has raised the daily daycare rate from \$7.00 to \$7.30/day. This does not affect the lunch fees, which are \$33.50/month.

Staffing:

- One new post has been filled to accommodate the large number of students.
- There are 8 daycare groups in the morning and 8 groups in the afternoon. In addition to our regular staff we have two additional educators supporting students with special needs.
- Our lunch staff has remained the same this year. In addition to the 22 educators in the home rooms, we have 6 additional staff working to support special needs and the office.

Training:

- Three educators are registered for the FSSTT workshop series held at the board.

Program/Special Events:

- Brian Ewenson, Aerospace Educator is back mid-October. Again this will be well advertised so parents can plan to leave their children in the daycare so as not to miss this wonderful event.

Communication:

- More of the daycare and lunch information has been posted on the web which has had positive feedback. E.g. ped day forms, on-line banking instructions
- Parents need to be reminded that they must direct all daycare communication in a separate note c/o the daycare. Writing in the agenda is good for the teacher but not for the daycare. Two notes are required - one for daycare and one for the teacher.

Safety:

- Request for governing board support: Now that the daycare has grown, it is extremely difficult to accommodate all the last minute changes that parents make to their child's daycare schedule....bus, no bus, going home with friends..... The potential for making mistakes is very high and I am very concerned about our students' safety. Moving forward, I would like to advise parents that unless it's an absolute emergency there will be no changes to the daycare registration. If it's a daycare day, you go to daycare. If a parent is home they can come once the busses are released and pick up their child from the daycare door.

On-Line payments for Lunch and Daycare Fees:

- Overwhelming success! We continue to be one of the top schools for opting to pay on-line. Some parents thought they could also pay their school fees but unfortunately that is not an option yet.

Ped Day Update:

- 119 students registered for the in-house "superhero" ped day.
- We have filled 2 busses completely with 87 students and 9 staff participating in the McMaze ped day on October 3, 2014.

Ped Days 2013-2014:

- Although we are trying to keep the cost down with "In-House" ped days it puts a huge strain on the teachers who need their classrooms to work in on ped days.
- A ped day schedule will be published shortly with all the excursions and fees. Just waiting on a few cost confirmations.
- Outings this year will include: Sportira Cage, Pincourt Bowling, tobogganing at the Omnicentre, water fun at the Splash Center/Omnicentre, Sherrifville.

School Web Page:

- The daycare fee calendar has been posted on our web as well as the notification of rate increases.