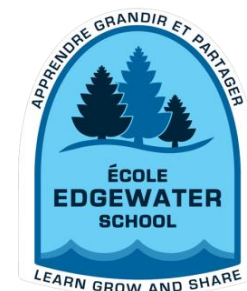


Edgewater Governing Board Minutes

September 18, 2013



Attendance:

Parents:

Jennifer Bogart (Chair)
Claudette Benoit (RR)
Lily Medeiros (RA)
Nadia Franceschini (Sec)
Suzanne Hermann
Geneviève Malouin
Mike Aragona

Staff:

Deborah King-Brassard
Sandra Nouh
Heather D'Entremont
Erica Lamothe
Marg Zipay

Administration:

Liz Rivard (Principal)
Beth Miller (Daycare)

Commissioner:

Susan Bartlett-Lewis

Regrets:

Daphne Amster
Jodie Roberts

Absences:

Community:

RR = Regional Parent Committee Representative
RA = Regional Parent Committee Alternate
Sec = Secretary

- 1) Welcome at 19h02
 - a) Nomination and Election of Chair
 - ↳ Elected Jennifer Bogart
 - b) Nomination of Regional Parent Rep. and Alternate
 - ↳ (RR) Claudette Benoit
 - ↳ (AR) Lily Medeiros
 - c) Nomination of Secretary
 - ↳ Nadia Franceschini
- 2) Adoption of the Agenda
 - a) Motioned by Beth Miller ; Seconded by Debbie King-Brassard; All in Favor
- 3) Adoption of the June, 2012 meeting Minutes
 - a) Motioned by Nadia Franceschini ; Seconded by Erica Lamothe ; All in Favor
- 4) Question Period
 - a) When are the minutes distributed? Should be sent out right away especially if there are tasks that need to be handed out.

- b) Changes to the website : items on the website that need refreshing or new items should be emailed to Liz Rivard.

5) Business arising from the Minutes – N/A

6) Reports

- a) Staff Council Report – No report
 - i. Discussion about parents not being allowed to park in staff parking lot and there is a sign indicating this.
- b) Principal's Report – See Addendum #1
 - i. The Ile Perrot community is growing and Edgewater will continue to look at solutions to manage the increase in numbers at all levels.
 - ii. Staff are asking to take all the students in the school on a boat outing in June for an end-of-year party. Liz will email the details as a hasty vote is required.
- c) Commissioner's Report – No Report
 - i. No report available. As in previous years, report will be emailed for October meeting.
 - ii. This will be Susan Bartlett-Lewis's last year as Commissioner.
- d) Regional Parent Committee Report – No Report
 - i. 1st meeting will be Oct. 1st
- e) Daycare Report – See Addendum #2
 - i. Possibility of changing sign in/out to front door or kindergarten door after construction is finished.
 - ii. Because of the number of students in the daycare program, outings might be difficult to offer to everyone. Outings may be limited to take 100 students due to the number of available staff and the adult/child ratio requirements.
 - iii. Daycare may not move to front of school due to possible changes to the status of Cardinal Leger (ie; making it more a "boulevard" of sorts due to the amount of traffic flowing).
- f) Home & School Report – No Report
 - i. Request on knowing the Field Trip days so as not to conflict with Pizza and Subway days. The dates of the Field Trips approved last year will be sent to the H&S president. Also, teachers use a large calendar in the staff room when planning their field trips to ensure they don't impact the H&S food programs.

7) New Business

- a) To be discussed at next meeting
- b) Consultations are posted on school board website

8) Correspondence

- a) MP Jaime Nichols wrote a letter to a grade five student about her request for getting a new flag to replace the worn-out one we had. He congratulated her for caring about her country and sent a flag to the school.

9) Varia – N/A

10) Adjournment at 20:14

- a) Motioned by Sandra Nouh; Seconded by Genevieve Malouin; All in Favor

Date Minutes Adopted	Chairperson	Principal
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Addendum #1 – Principal's Report



Principal's Report to Governing Board September 18, 2013 Meeting

- Thank you to new and returning members of Governing Board for contributing to Edgewater Elementary School's ongoing success.
- Construction project a bit painful to experience, but end result is magnificent, new windows, new brickwork, new interior walls in several classrooms, new front stairs, new handicap access, new ventilation system, etc. etc. All good news for Edgewater! Close to 800K spent on our building (conservative estimate). Huge thank you to Edgewater staff for getting the school ready in record time and under very difficult conditions. They deserve a huge pat on the back.
- First few weeks of school have gone swimmingly. ☺ The first teaser for our school wide theme of "Water" were the identifiers for student homerooms on the first day of school, which was fun and seemed to work well. Looking forward to seeing the theme overtake the school as the year progresses..
- Meet the teacher night for K's [held before school opening] went well. Curriculum evening for all other parents also a success, thank goodness for the new date in September ☺
- Congratulations to Daphne Amster on assuming the post of staff assistant following the retirement of Carol Klein. 8 teachers new to the school this year, 2 new to the profession. Happy for the dynamic additions to the team! Also feel very lucky to have the creative input of 3 stagiaires from McGill and Concordia.
- Interim report cards going out before Oct. 15th, along with Individualized Education Plans for students who require additional support. Teachers are working on these plans during this week's ped day. A description of the school's evaluation plan has also be distributed to parents.
- Our numbers are impressive this year with 452 students registered. If our current growth rate continues, we may see a cap at kindergarten next year.
- T after school homework program for selected students will start after distribution of interim reports.
- Extra-curricular activities will be getting underway in October. dance classes again if there's sufficient interest.
- Under the auspices of the FSSTT program, we are very happy to have access to the services of a drama /movement therapist this year. We also have an intern from Vanier Special care counseling working with Ms. Debbie and the students. We are looking into the possibility of taking on a Work study placement from Beaconsfield High School, potentially with daycare.
- Grade five and six parents should be checking the Board website in the coming weeks for the list of Open Houses for the local high schools.
- Friday is a ped day., as is October 4th☺
- Fire drill and lockdown update. Need to do 3 before Christmas. Also have to do one during daycare. Students will also be prepared by teachers for a lockdown drill to take place in the first term. A letter will be sent home as well to parents to discuss the necessity of practicing this procedure.
- School success plan (MLSA) needs to be reported on in the next few months. I will prepare the preliminary report and bring it back to you for feedback and input.
- ABAV policy will be revisited this year by the school level committee to ensure after one year that all elements are relevant and in play. All parents should have taken a look at the school's revised Code of Conduct in the student agenda. (Hard copy given to Kindergarten and will be given out tomorrow to Grade 1).
- Bus safety and student behaviour continue to be a concern. I will distribute the Edgewater Bus Safety Contract for signature by parents in the next few weeks to spur dialogue on the home front about the importance of calm, quiet behavior on the school buses.
- Service contracts to approve.
- Carol Klein – literacy coach (Homework program funding), XXX – francization, Mike Bayer – homework program

Addendum #2 – Daycare Report

Daycare Notes September 18, 2013

Registration:

- Numbers have increased quite a bit from last school year.
- 161 students: 5 days /week (compared to 127 last year)
- 18 additional students who use the daycare 2 days/week (compared to 9 last year)

Staffing:

- There are 2 new posts that have yet to be filled for daycare to accommodate the large number of students.
- There are 7 daycare groups in the morning and 9 groups in the afternoon.
- 4 new lunch supervisors have also been hired.
- Photos of all the staff have been displayed at open curriculum night and at the sign in area for parents to see.

Training:

- The daycare has purchased 10 additional I Pads for the school that will also be used in the daycare. The daycare staff will be trained at the Apple store to familiarize themselves with all the fun apps that could be used with the students.
- A first aid refresher course will be held this fall for those needing recertification

Program/Special Events:

- Yoga will be part of the morning daycare program starting after the Thanksgiving weekend. Parents will be advised of when their child is scheduled to participate.
- Brian Ewenson, Aerospace Educator is back late October. Again this will be well advertised so parents can plan to leave their children in the daycare so as not to miss this wonderful event.

Communication:

- More of the daycare and lunch information has been posted on the web which has had positive feedback. E.g. ped day forms, on-line banking instructions
- Parents need to be reminded that they must direct all daycare communication in a separate note c/o the daycare. Writing in the agenda is good for the teacher but not for the daycare. Two notes are required - one for daycare and one for the teacher.

On-Line payments for Lunch and Daycare Fees:

- Overwhelming success! Invoices sent out Friday evening and have already collected \$5000 in fees! Invoices will shortly be ready to email to all the families as well.

Circus Ped Day on September 20, 2013:

- 105 students are registered for this ped day. A huge increase from last year.

Ped Days 2013-2014:

- Although we are trying to keep the cost down with "In-House" ped days it puts a huge strain on the teachers who need their classrooms to work in on ped days.
- A ped day schedule will be published shortly with all the excursions and fees. Just waiting on a few cost confirmations.
- Outings include: Ostrich Farm, Sportira Cage, Tour of the Bell Centre and the Canadiens Hall of Fame, skating at Shamrock Park, tobogganing at the Omnicentre.

Parent User Committee:

- There was an interest for this committee to continue this year. The date of the first meeting will be advertised at the sign in area in case there are other parents that want to participate.